

Boldon Newtown Action Group

Notes of Meeting held on Thursday 1st March 2007 2.00pm – 3:00pm At the Boldon Community Association

Attendance:

Maureen Graham, Liz Purvis, Pam Bainbridge (all Newtown Residents Association), Maria Anderson (Chair), Mark Burrell (All BN Neighbourhood Management Team), Craig Malcolm, APC (ST), Doug Payne (Detached Youth), Ann Corrigan (Children's Centre), Ian Hunter (South Tyneside Homes), Carol Unwin (STC - Planning)

Apologies: Cllr Joanne Bell, Jamie McDonald (ST Asset Mgt), Ron Weetman (STC), Paul Walker (STC), Christine Allen (Home Housing), Cllr Alison Strike, Maureen Plunkett (Home Housing),

<u>Item No.</u>	<u>Previous Minutes</u>	<u>Action</u>
1	The minutes were agreed as a true record	
2	<u>Matters Arising</u> Maria undated the group on the progress with the CCTV. Maria will consult the police with regards to the best location for the second camera and also the best place to store the laptops to record the information along with monitor the system.	<u>MA</u>
3	<u>Housing Update</u> Ian informed the group that there is still one resident of John Street to re-locate. They are currently considering an option but the initial impression is they are likely to reject this offer. Cannot see this causing a huge delay and would expect the situation to addressed in the near future.	
4	<u>Cleaner, safer, Greener (CSG)</u> The group asked Carol to provide further information on the plans for the CSG money. Carol explained that they	

	<p>are planning to spend £20k on the gateways with over £10K of this being spent on the pit wheel. The rest will be spent on paving but prices have still not arrived for this work. Plan to spend a further £13.5K next year on gateway improvements as time is so short to obtain costs for this work.</p> <p>There is the option of painting existing barriers and lights as they are rather unique to this area. The group informed Carol that the existing barriers will not match the new planters that Karen Hollender will be providing.</p> <p>Ian Hunter pointed out that Nick Houston could have a fund to be spent in the area on for environmental improvements. The plans have not yet been agreed but this could be a future option of funding.</p> <p>Craig explained that there is the possibility of spending some of next year's money now due to the difficulties other areas are having in spending their money now.</p>	
5	<p><u>Partnership Protocols</u></p> <p>These documents were circulated prior to the meeting for the group to discuss. It was agreed that due to the unavailability of several senior members of the group to discuss this item at the next meeting when a short agenda will be produced to allow an in depth study of the documents.</p> <p>Group suggested report should include a mechanism to elect Vice Chair and clarify voting rights and partnership members.</p>	
6	<p><u>Neighbourhood Plan Update</u></p> <p>A update will be circulated along with the minutes for the group to study the progress against the plan. The plan will then be discussed in detail at the next meeting.</p>	<u>MB</u>
7	<p><u>Community Park</u></p> <p>Craig provided a brief update on the plans for the community park. Further updates will be given at future meetings.</p>	

	Group agreed to make the park a standing agenda item.	<u>MA</u>
8	<p><u>Children' s Centre</u></p> <p>The group asked Anne to provide an update of the activities of the Children's centre.</p> <p>Anne explained that the centre opened on the 8th Jan 2007 and at present is dealing with 22 children. The centre has started messy play sessions which were arranged by looking at gaps in provision of activities in the area. A stress management course will begin in April for parents and they will be able to leave the children at the crèche.</p> <p>Local health practitioners are looking at setting up surgeries at the centre to engage parents or those looking to become parents.</p> <p>The group asked if many of the children attending the centre are local? Ann stated most of the children were from the local area.</p> <p>The group asked if the crèche facilities could be used when submitting bids to run training courses. Ann stated as long as the costs would be met then this would not be a problem.</p>	
9	<p><u>Any Other Business</u></p> <p>None</p>	
10	<p><u>Next meeting</u></p> <p>The next meeting will be the 29th March 2007, 2pm till 4pm. The location will be sent to the group nearer the time due to lack of space at the village hall.</p>	

**Actions from Boldon New Town Partnership Away Day
on 27th November 2006-11-29**

Theme	Action		Links to Action number	Who	When
Clarify Roles and Responsibilities	1.	Produce pen-portraits booklet and distribute	11	Paul	By end Feb '07
Red Tape slows down development	2.	Establish a programme in the context of NAP		Craig	By end Jan '07
	3.	Organise/run a training day (on details of programme)		Maria/ Sharon	By end Feb '07
Develop the Partnership as a team	4.	'New Starter's induction – Estate walkabout + signing the 'Commitment Statement'	17	N. Asst., Resident Rep., Env. Imp. Off.	As & when
	5.	Partnership walkabout twice a year followed by resident drop in		N.M.T.	April '07 & Oct. '07
	6.	Once a year – special meeting to recognise achievements followed by a social event		N.M.T. & R.A.	First 'Review' in June '07
Capacity Bottleneck	7.	Co-ordinate specific project action plans for existing groups		N.M.T.	Nov. '06
	8.	Review Partnership Membership		Craig & Maria	Dec '07
	9.	Membership agreed	16		By end Jan. '07
	10.	Project proforma for 'special projects'		N.Asst	By end Jan. '07
	11.	Pen Profile	1	Paul	By end Feb '07
	12.	Organise Partnership training about roles and responsibilities		N.M.I.	April '07

Theme	Action	Links to Action number	Who	When	
Some Organisations have poor continuity	13.	Action/issues log within minutes		N.M.T.	By end Jan. '07
	14.	Letter written to organisations asking for named deputy to be appointed	After membership agreed (action 9)	N.M.T.	Feb. '07
Authority to make decisions	15.	Produce 'Action List'/proforma to go out week after meeting	20	N.Asst to produce draft	Jan. '07
	16.	Review membership at meeting	9	All	Jan. '07
	17.	Produce 'Commitment Statement' to be signed	4	Craig & Maria to draft	Jan. '07
	18.	Commitment Statement to be signed by Partnership members	19	All	Mar. '07
	19.	Agenda item on 'Flexible Budgets' for Boldon Newtown from each Partner/Organisation	18	N.M.T.	Mar. '07
People don't understand the importance of their role etc.	20.	Action List circulated within a week of the meeting	15	N.M.T.	Jan. '07
	21.	Partnership Agreement outlining roles and responsibilities	Consider with (19) also 1 & 11	N.M.T.	Mar. '07
	22.	Set meeting dates for 1 year ahead		N.M.T.	Mar. '07